

GRAFFHAM PARISH COUNCIL

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FULL PARISH COUNCIL MEETING Wednesday 9 September 2026

Councillors are hereby summoned to attend the Full Parish Council Meeting of Graffham Parish Council to be held in The Pavilion, Graffham Recreation Ground on **Wednesday 9 September 2026** commencing at **6.30pm**

AGENDA

- 1. Welcome**
- 2. Apologies for Absence**
To receive apologies for absence and approve reasons for absence.
- 3. Declarations of Interest**
To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Graffham Members' Code of Conduct.
- 4. Minutes**
 1. To approve as an accurate record the minutes of the Full Parish Council meeting held on 1 July, 21 July and 19 August 2026 (These minutes have been circulated to members prior to this Meeting.)
 2. Action Points from the previous meeting:
 1. East Lavington website changes made but domain still remains - Cllr Longman
 2. Accounting systems report circulated- Clerk
 3. Defibrillators – service checks completed – Clerk
 4. Annual Audit complete. CIL balance split but neither expire this or next year - Clerk
 5. Schedule of regular payments TBC - Clerk
 6. Policies – still to complete- Clerk & Cllr Charlesworth
- 5. Public Participation**
Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.
- 6. CDC Report – Cllr John Cross**
- 7. WSCC Report – Cllr Tom Richardson**
- 8. Design Statement**
- 9. Projects**
 - i) Speed limit plan.

- ii) Closed Churchyard.
- iii) Recreation Ground Bookings & Finance.
 - a. Recreation Ground transfer of land in progress
- iv) First Aid and bleed kits
- v)

10. Proposed Merger Graffham & ELPC Update

11. Finance:

- i) Payments made or received since last meeting.
- ii) Approve accounts to date.
- iii) Clerk Salary scale increase plus overtime and office allowance.
- iv) Car park extension grant dependent on planning application
- v) Re- tender the garden maintenance contract.

12. Planning Applications and Decisions

- i) To consider the Council's observations on the SDNP planning applications made since last meeting:

SDNP/25/03160/FUL The Lavington Stud , The Drive, East Lavington, West Sussex, GU28 0NQ (Amended Plans and Description) Restoration and regeneration of Lavington Stud and Estate with a new environmental farming and management regime supported by development proposals on two sites comprising: Home Farm: main stud stables area and office. Demolition of C20th stable ranges and barns and the construction of a new principal Estate dwelling with pool and tennis court; renovation and alteration and change of use of traditional courtyard buildings to form 7 no. self-contained holiday lets, offices and a multifunctional space for education, Estate meeting room, and ancillary residential and tourist visitor use; retention of other buildings as existing stables and storage; and Calloways (alternative to implemented scheme SDNP/18/00938/FUL): Renovation and alteration of existing buildings to facilitate a change of use to form 7 no. dwellings; demolition of existing bungalow and replacement with two dwellings; renovation, alteration and change of use of existing equestrian buildings to enterprise units within Use Class E(g). Retention of the existing portal framed barn for agricultural storage. **Comments already submitted to SDNP. Any further comments required by 15 September 2026.**

- ii) To note decisions made on planning applications decided since the last meeting:

SDNP/25/01181/FUL Tangletrees, The Street, Graffham, West Sussex, GU28 0QA Replacement dwelling, ancillary building and associated landscaping including ha-ha and pond. Appeal on conditions imposed on the planning permission granted. **Comments submitted on both the appeal and the discharge of conditions.**

SDNP/26/02777/HOUS Old Perrots House Perrott Lane Graffham West Sussex GU28 0NZ. Removal of existing glazed roof, infilling of affected roof and addition of a new rooflight. External alterations and changes to fenestration. **Comments Submitted.**

SDNP/26/01543/HOUS Fairhurst, The Street, Graffham, West Sussex, GU28 0QA Replacement of existing conservatory with new single storey extension, and formation of new access and driveway. **Application in progress.**

SDNP/25/04998/HOUS The Folly Graffham Common Road Graffham West Sussex GU28 0PT. Erection of garage with pitched dormer windows and conservation rooflights. **Application in Progress.**

SDNP/26/00022/HOUS The Folly Graffham Common Road Graffham West Sussex GU28 0PT. Replacement of existing garage and erection of two storey extensions to dwelling. **Application Approved**

SDNP/26/00943/HOUS Yew Cottage 1 The Street Graffham West Sussex GU28 0QA.

Erection of single-storey extension. Comments required by 30 June.

A no objection response was submitted. **Application in progress.**

- iii) All Parishes Planning training 14 & 15 October 2026 East Pallant House 1400.

13. Reports

- i) Empire Hall
- ii) Environment
 - a. Wildfire risks update.
 - b. Sewage issue Pound Cottage.
- iii) Highways, Byways & Footpaths
 - a. Highway rangers pilot programme
- iv) The Recreation Ground and Pavillion
- v) Selham & Ambersham

14. Agenda Items for Future Meetings

15. Date of Next Meeting

Wednesday 4 November 2026

Public Attendance

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor prior to the meeting.